Manual Unchanged for PY24
Forms Unchanged for PY24*

* Changes pending
Ranking Sheet

- Reduced cap to 55
- Practices ranking between 55 and 65 still provide water quality benefit.
- Reduces the likelihood of a participant hiring a contractor/landscape designer and being denied funding for not meeting ranking requirement (a barrier for middle-income participants)
Website Updates
Submit checklists with every application
Submit checklists with every application.
Start-Up Payment Program

- Provides up to 50% of the estimated cost-share as soon as an application is approved.
- Intended to secure a contractor and increase accessibility by reducing the up-front burden.
Start-Up Payment Program

- Voluntary for districts to participate
- Join by signing an MOU with the Association OR making a motion in Board minutes.
- Can develop own secondary considerations
Start-Up Payment Program

- Funds released from Association to the district as soon as application is approved.
- Funds released from the district to the applicant no sooner than 60 day before the start of work.
Start-Up Payment Program

- 2 New Forms
  - Form 8: Opt-In to Participate, signed by Landowner and District Director
    - Turned in with application
  - Form 9: Release Date of Funds, signed by landowner and contractor
    - Retained by district
Practice-Specific

- Pumps are eligible costs for RWH
- No rock mulch
** VCAP PY24 Update Webinar – 10am July 11, 2023 – Register Here **

Fillable PDF Versions of all VCAP Forms are now available:

- VCAP Form 1 PY2024 - Application
- VCAP Form 2 PY2024 - Job Sheet
- VCAP Form 3 PY2024 - Landowner Agreement
- VCAP Form 4 PY2024 - Transfer of Ownership
- VCAP Form 5 PY2024 - Release Agreement for Eligible Practices
- VCAP Ranking Spreadsheet PY2024
- PY2024 Cost-Share Rates

- VCAP Dry Well Calculator *NEW*
- VCAP Rain Garden Calculator *NEW*
- VCAP Permeable Paver Calculator *NEW*
- VCAP General Approval Letter *NEW*

Payment Request

- Request for Payment, attached to the original contract with any additional forms and final photos.
- VCAP Form 7 PY2024 - Cost-Share Adjustment Request
- Volunteer Labor Record

Start-up Payment Pilot Program (SUPPP)

"Only districts that have opted in to SUPPP can offer this support program. Opt-in either by a board motion recorded in the minutes or by completing the MOU below between the Association and your district.

SUPPP provides up to 50% of cost share as soon as an application is approved to allow participants to secure a contractor and relieve some of the financial burden of a fully-reimbursable program.

- SUPPP MOU between SWCD and Association
- VCAP Form 8 PY2024- Due with application
- VCAP Form 9 PY2024- to identify release date of funds from district
- Framework for SUPPP
- FAQs for SUPPP
Certificate, 2.0
Hosted this Winter

Training Videos

- VCAP Training Video 1: Intake & Desktop Analysis *NEW*
- VCAP Training Video 2: Site Visit and Follow Up *NEW*
- VCAP Training Video 3: Design-Build-Spot Check *NEW*
- VCAP Training Video 4: BMPs *NEW*
Projected Updates
NFWF Funds

- Design costs
- Maintenance
- Direct-Pay to Contractors
Forms

💧 Pending DCR/Attorney General Review
Manual

_pending completion of the updated Virginia E&S/Stormwater Manual
Water Cooler Chats

Tuesday before applications are due

Now at 2PM!
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VCAP Assistant Coordinator
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Questions?